

**CLASS SPECIFICATION**  
**County of Fairfax, Virginia**

**CLASS CODE:** 6640

**TITLE:** GARAGE SERVICE WORKER

**GRADE:** S-08

**DEFINITION:**

Under general supervision, performs a variety of semi-skilled tasks and assists with minor repairs and routine maintenance of vehicles and equipment; and performs related work as required.

**DISTINGUISHING CHARACTERISTICS OF THE CLASS:**

None.

**ILLUSTRATIVE DUTIES:**

May assist Auto Mechanics in performing preventive and routine maintenance, to include oil and filter changes, air and fuel filter checks, transmission servicing, and the changing of fuses, light bulbs, brakes, bearings, universal joints, blades, belts and equipment which requires driving vehicle and light to heavy equipment for diagnosis;

Removes, repairs or replaces tires on vehicles and equipment;

Performs emergency road repairs as needed;

Assists in the cleaning of the shop and maintenance vehicles (i.e., cleaning floors, emptying trash cans, cleaning work benches, steam cleaning vehicles and equipment).

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of the methods and tools used in automotive servicing;

Ability to change and repair tires and tubes on a variety of automotive equipment;

Ability to follow written and oral instructions;

Ability to make simple repairs and adjustments to automotive equipment;

Ability to keep simple records and prepare reports;

Ability to perform tasks requiring manual dexterity.

**EMPLOYMENT STANDARDS:**

Any combination of education, experience, and training equivalent to:

Completion of the eighth grade; PLUS

One year of automotive servicing experience.

**CERTIFICATES AND LICENSES REQUIRED:**

Contingent upon area of assignment, some positions in this class may require a Commercial Driver's License.

REVISED: May 21, 1992